

MINUTES OF REGULAR MEETING
OF THE
BOARD OF DIRECTORS
FLORIDA KEYS AQUEDUCT AUTHORITY

HELD ON

AUGUST 9, 2022

Florida Keys Aqueduct Authority
1100 Kennedy Drive
Key West, Florida 33040

11:00 A.M.

The following MEMBERS were present:

J. Robert Dean. Chairman
Richard J. Toppino. Vice-Chairman
Antoinette M. Appell. Secretary/Treasurer
Cara Higgins. Member
Nicholas W. Mulick. Member

Greg Veliz. Deputy Executive Director
Robert T. Feldman. General Counsel
Timothy Esquinaldo. Internal Auditor
Cindy Kondziela. Director of Finance
David Hackworth. Director of Capital Projects
Jay Miller. Director of Wastewater Operations

A LIST OF ATTENDANCE IS RETAINED WITH THE PERMANENT RECORD OF THIS MEETING.

REGULAR MEETING

The Regular Meeting was called to order by Chairman Dean at 11:00 a.m.

Pam Albury presented the invocation and Chairman Dean led the Pledge of Allegiance.

Mr. Toppino declared a conflict of interest on DOCP-02 on the Regular Agenda.

Ms. Higgins declared a conflict of interest on OOC-01 on the Regular Agenda.

APPROVAL OF MINUTES

On motion of Ms. Higgins, seconded by Mrs. Appell, the Board unanimously approved the Minutes from the Regular Board Meeting on July 26, 2022, as presented.

APPROVAL OF AGENDA

By consensus, the Board unanimously approved Agenda.

CONSENT AGENDA WATER /WASTEWATER

On motion of Ms. Higgins, seconded by Mr. Mulick the Board unanimously approved the following items by Consent:

1. DOCP – 01. Approval of the purchase of a steel mezzanine from Panel Built Inc. for the Rockland Key Construction Warehouse (\$87,370).

REGULAR AGENDA ITEMS

EXECUTIVE DEPARTMENT

EO-01. EXECUTIVE DIRECTOR'S REPORT

The Board accepted the Executive Director's Report with additional comments as presented.

Mr. Veliz reported that staff continues to work on modifying processes to ensure that projects are completed in the timeliest most cost reducing method.

Mr. Veliz explained that some projects that are listed further back on the CIP schedule may be moved forward if another municipality is working on a project in the same area as the project in the Authority's CIP. He advised that working with other entities is a cost savings for the Authority.

OFFICE OF COUNSEL

OOC-01. APPROVAL OF PAYMENT TO ALLEN, NORTON & BLUE, P.A. FOR JUNE 2022(IN THE AMOUNT OF \$195.00)

On recommendation of Mr. Feldman and motion of Mrs. Appell, seconded by Mr. Toppino, the Board approved payment to Allen, Norton & Blue, P.A. for June 2022 in the amount of \$195.00.

DIVISION OF ADMINISTRATION

DOA-01. MID-MONTH FINANCIAL UPDATE

Ms. Kondziela reported that total cash balance is \$79.6 million and 156 checks have been issued in the first week of August totaling \$421,000.

DOA-02. APPROVAL OF THE FLORIDA LEAGUE OF CITIES (FLORIDA MUNICIPAL INSURANCE TRUST) PROPOSAL FOR CASUALTY (GENERAL LIABILITY, PUBLIC OFFICIALS, VEHICLE LIABILITY, AND INLAND MARINE) AND WORKERS COMPENSATION COVERAGE (TOTAL ESTIMATED ANNUAL PREMIUM OF \$438,180 FOR AN EFFECTIVE DATE OF 10/01/22-10/01/23)

On recommendation of Ms. Kondziela and motion of Mr. Mulick, seconded by Mr. Toppino, the Board approved Florida League of Cities (Florida Municipal Insurance Trust) proposal for Casualty (General Liability, Public Officials, Vehicle Liability, and Inland Marine) and Workers Compensation coverage in the total estimated annual premium of \$438,180 for an effective date of 10/01/22-10/01/23.

DIVISION OF CAPITAL PROJECTS

DOCP-01. MONTHLY REPORT ON CURRENT CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

Mr. Hackworth presented an update on the following projects:

- Islamorada Transmission
- Kermit H. Lewin Reverse Osmosis
- Kermit H. Lewin Generator Facility

DOCP-02. APPROVAL OF USE OF THE PREVIOUSLY APPROVED CONTINGENCY ALLOWANCE CHANGE DIRECTIVE (CACD) FOR PROJECT #4029-09B CROSS KEY COMMUNITY WASTEWATER TREATMENT AND COLLECTION SYSTEM (IN THE AMOUNT OF \$94,185.00)

On recommendation of Mr. Hackworth and motion of Ms. Higgins, seconded by Mrs. Appell, the Board approved use of the previously approved Contingency Allowance Change

Directive (CACD) for project #4029-09B Cross Key Community Wastewater Treatment and Collection System in the amount of \$94,185.00.

DIVISION OF ENGINEERING

DOW-01. APPROVAL SELECTION OF WATER SCIENCE ASSOCIATES FOR HYDROGEOLOGICAL SERVICES AND AUTHORIZE CONTRACT NEGOTIATIONS

On recommendation of Mr. Hackworth and motion of Mr. Toppino, seconded by Mrs. Appell, the Board approved the selection of Water Science Associates for hydrogeological services and authorize contract negotiations.

BOD-01. BOARD OF DIRECTORS DISCUSSION
(SPONSOR: J. ROBERT DEAN)

Ms. Higgins requested that a Labor Committee Meeting be scheduled.

The Board unanimously set Wednesday, August 24th at 10:30 a.m. for the Labor Committee Meeting.

ADJOURNMENT

With there being no further business, the meeting was adjourned at 11:21 a.m.

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FLORIDA KEYS AQUEDUCT AUTHORITY

By: _____


J. Robert Dean, Chairman

Attest:


Antoinette M. Appell Secretary/Treasurer

ATTENDANCE

BOARD MEMBERS

J. Robert Dean
Richard Toppino
Antoinette M. Appell
Cara Higgins
Nicholas W. Mulick

FCAA STAFF

Greg Veliz	Randy Acevedo
Pam Albury	Maghan Barber
Robert T. Feldman	Jay Miller
David Hackworth	Krystal Waldner
George Wallace	Cindy Kondziela
Cheryl Sargent	Christina Ortiz

MEMBERS OF THE PUBLIC

John Elizabeth Aleman