

**MINUTES OF REGULAR MEETING**  
**OF THE**  
**BOARD OF DIRECTORS**  
**FLORIDA KEYS AQUEDUCT AUTHORITY**

**HELD ON**

**JULY 26, 2022**

**Florida Keys Aqueduct Authority**  
**1100 Kennedy Drive**  
**Key West, Florida 33040**

**11:00 A.M.**

The following MEMBERS were present:

J. Robert Dean. . . . .	Chairman
Antoinette M. Appell. . . . .	Secretary/Treasurer
Cara Higgins. . . . .	Member
Nicholas W. Mulick. . . . .	Member
Kerry Shelby. . . . .	Executive Director
Greg Veliz. . . . .	Deputy Executive Director
Robert T. Feldman. . . . .	General Counsel
Timothy Esquinaldo. . . . .	Internal Auditor
Cindy Kondziela. . . . .	Director of Finance
David Hackworth. . . . .	Director of Capital Projects
Jay Miller. . . . .	Director of Wastewater Operations

A LIST OF ATTENDANCE IS RETAINED WITH THE PERMANENT RECORD OF THIS MEETING.

## **PUBLIC HEARING #2 FOR PROPOSED BUDGET**

Chairman Dean opened the Public Hearing at 11:29 a.m.

Ms. Kondziela advised that today's meeting is the second of three (3) advertised Public Hearings to adopt the proposed 2023 annual budget.

Ms. Kondziela reported that the following changes have been made to the proposed 2023 Budget since the last Public Hearing:

- The Consumer Rate Index has been published and came in at 10.6%
- Salaries have been adjusted for non-bargaining unit employees for a 6% cap plus 1%
- Fleet Capital was increased by \$300,000
- \$27,000 was adjusted for existing items in the budget based on actual cost
- \$27,000 for SCADA Upgrades
- \$40,000 for SCADA Support

With there being no further discussion or comments from the public, the Public Hearing was closed at 11:31 a.m.

## **REGULAR MEETING**

The Regular Meeting was called to order by Chairman Dean at 11:31 a.m.

Pam Albury presented the invocation and Chairman Dean led the Pledge of Allegiance.

### **SERVICE AWARDS**

Juan Lopez                      C.S. Field Supervisor      20 Years of Service

### **EMPLOYEE OF THE 2<sup>ND</sup> QUARTER**

Jesus Ginjauma                Water Quality Control Tech.

## **APPROVAL OF MINUTES**

On motion of Mrs. Appell, seconded by Ms. Higgins, the Board unanimously approved the Minutes from the Regular Board Meeting on July 12, 2022, as presented.

## **APPROVAL OF AGENDA**

By consensus, the Board unanimously approved Agenda.

## **CONSENT AGENDA WATER /WASTEWATER**

On motion of Mr. Mulick, seconded by Ms. Higgins the Board unanimously approved the following items by Consent:

1. OOC – 01. Approval of payment to Bryant, Miller & Olive for professional services rendered and expenses incurred for the month of June 2022 regarding defense of declaratory judgement, Maschal vs FKAA and Monroe County (\$390.00).
2. DOE – 01. Approval of No objection to Easement Vacation for the Southwesterly 6.0 feet of Lot 16, Block 3 together with Northeasterly 6.0 feet of Lot 17 of Block 3 of "Ocean Reef Plat No. 3", according to the plat thereof as recorded in Plat Book 4, Page 91 of the Public Records of Monroe County, Florida, less the portions contained within the 6-foot-wide Utility Easement along the Northwesterly portion of said Lot 16 and the 6-foot-wide Utility Easement along the Northwesterly portion of said Lot 17 as referenced in Official Records Book 897, Page 2253 of the Public Records of Monroe County, Florida.
3. DOE – 02. Approval of No objection to Right-of-Way abandonment for A portion of Orange Street Right-of-Way, as shown on the Plat of "Map of the Townsite of Islamorada" according to the plat thereof, as recorded in Plat Book 1, at Page 48, of the Public Records of Monroe County, Florida.

## **REGULAR AGENDA ITEMS**

### **EXECUTIVE DEPARTMENT**

#### **EO-01. EXECUTIVE DIRECTOR'S REPORT**

The Board accepted the Executive Director's Report with additional comments as presented.

#### **Update on Navy Contract Meeting:**

Mr. Shelby reported that staff met with the Navy regarding the Authority's contract to maintain their water distribution system. He advised that the meeting was productive, and that the Authority's consultant is drafting a proposal on an updated contract.

#### **Consumer Price Index for June:**

Mr. Shelby advised that The Consumer Price Index that will be applied to user rates and salaries has been published. He reported that the June index for Miami and South Florida was 10.6%, driven mostly by energy and fuel costs and will be applied to our water and wastewater rates on October 1.

## **DIVISION OF ADMINISTRATION**

### **DOA-01. SUMMARY OF FINANCIAL INFORMATION FOR JUNE 2022**

Ms. Kondziela reported that total cash balance is \$80.3 million and unrestricted cash for future projects is at \$34.7 million.

## **DIVISION OF CAPITAL PROJECTS**

### **DOCP-01. MONTHLY REPORT ON CURRENT CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS**

Mr. Hackworth presented an update on the following projects:

- J. Robert Dean WTP Electrical Repairs
- United Street Water Main Replacement
- NAS Key West Sigsbee-Wastewater Pump Station

### **DOCP-02. APPROVAL OF AMENDMENT TO THE EXISTING CONTRACT WITH WADE TRIM FOR DESIGN AND BIDDING SERVICES FOR THE ISLAMORADA TRANSMISSION MAIN REPLACEMENT (FKAA PROJECT 1163-18) TO INCLUDE A SUBAQUEOUS CROSSING AT WHALE HARBOR (TOTAL COST OF \$272,731.00)**

On recommendation of Mr. Hackworth and motion of Mr. Mulick, seconded by Mrs. Appell, the Board approved amendment to the existing contract with Wade Trim for design and bidding services for the Islamorada transmission main replacement (FKAA Project 1163-18) to include a subaqueous crossing at Whale Harbor for a total cost of \$272,731.00.

### **DOCP-03. APPROVAL OF SELECTION OF CAROLLO FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PLANTATION KEY TRANSMISSION MAIN REPLACEMENT AND AUTHORIZE CONTRACT NEGOTIATIONS**

Ms. Higgins declared a conflict of interest on Item DOCP-03 on the Regular Agenda.

On recommendation of Mr. Hackworth and motion of Mrs. Appell, seconded by Mr. Mulick, the Board approved selection of Carollo for professional engineering services for the Plantation Key transmission main replacement and authorize contract negotiations.

Ms. Higgins requested that proposals be included with Board Items.

Mr. Hackworth advised that proposals will be included with future Board Items.

**DIVISION OF WATER**

**DOW-01. APPROVAL OF THE PURCHASE OF A JOHN DEERE WHEEL  
LOADER FROM DOBBS EQUIPMENT THROUGH THE FLORIDA SHERRIFF'S  
ASSOCIATION CONTRACT FSA20-EQU18.0 (\$185,312.00)**

On recommendation of Mr. Veliz and motion of Mr. Mulick, seconded by Ms. Higgins, the Board approved the purchase of a John Deere Wheel Loader from Dobbs Equipment through the Florida Sherriff's Association Contract FSA20-EQU18.0 in the amount of \$185,312.00.

**DOW-02. APPROVAL OF AWARD BID #IFB-FKAA-0019-22 TO TANNER  
INDUSTRIES FOR A 1-YEAR CONTRACT- ANHYDROUS AMMONIA FOR USE AT  
THE J. ROBERT DEAN WTP AT A COST OF \$1.18 PER POUND (ESTIMATED  
TOTAL OF \$141,600.00.)**

On recommendation of Mr. Veliz and motion of Ms. Higgins, seconded by Mrs. Appell, the Board approved award bid #IFB-FKAA-0019-22 to Tanner Industries for a 1-year contract- Anhydrous Ammonia for use at the J. Robert Dean WTP at a cost of \$1.18 per pound in the estimated total of \$141,600.00.

**BOD-01. BOARD OF DIRECTORS DISCUSSION  
(SPONSOR: J. ROBERT DEAN)**

Chairman Dean requested that the Board be updated with information regarding the transmission plan as is done with the CIP updates.

Mr. Shelby advised that staff would provide an update on the transmission plan at the next meeting.

**ADJOURNMENT**

With there being no further business, the meeting was adjourned at 11:49 a.m.

.....

FLORIDA KEYS AQUEDUCT AUTHORITY

By:   
J. Robert Dean, Chairman

Attest:

  
Antoinette M. Appell Secretary/Treasurer

ATTENDANCE

BOARD MEMBERS

J. Robert Dean  
Antoinette M. Appell  
Cara Higgins  
Nicholas W. Mulick

FKAA STAFF

Kerry Shelby	Krystal Waldner
Greg Veliz	Randy Acevedo
Pam Albury	Maghan Barber
Robert T. Feldman	Jay Miller
David Hackworth	Yusi Bonachea
Juan Lopez	Jesus Ginjauma
Josh Peele	George Wallace
Cindy Kondziela	

MEMBERS OF THE PUBLIC