

**MINUTES OF REGULAR MEETING
OF THE
BOARD OF DIRECTORS
FLORIDA KEYS AQUEDUCT AUTHORITY**

HELD ON

JULY 12, 2022

**Florida Keys Aqueduct Authority
1100 Kennedy Drive
Key West, Florida 33040**

11:00 A.M.

The following MEMBERS were present:

J. Robert Dean. Chairman
Richard J. Toppino. Vice-Chairman
Antoinette M. Appell. Secretary/Treasurer
Cara Higgins. Member
Nicholas W. Mulick. Member

Kerry Shelby. Executive Director
Greg Veliz. Deputy Executive Director
Robert T. Feldman. General Counsel
Timothy Esquinaldo. Internal Auditor
David Hackworth. Director of Capital Projects
Jolynn Reynolds. Director of Engineering

A LIST OF ATTENDANCE IS RETAINED WITH THE PERMANENT RECORD OF THIS MEETING.

REGULAR MEETING

The Regular Meeting was called to order by Chairman Dean at 11:00 a.m.

Pam Albury presented the invocation and Chairman Dean led the Pledge of Allegiance.

SERVICE AWARDS

Michelle Franck Field Office Clerical Assistant 10 Years of Service

APPROVAL OF MINUTES

On motion of Mrs. Appell, seconded by Mr. Mulick, the Board unanimously approved the Minutes from the Regular Board Meeting on June 28, 2022, as presented.

APPROVAL OF AGENDA

By consensus, the Board unanimously approved Agenda.

CONSENT AGENDA WATER /WASTEWATER

On motion of Ms. Higgins, seconded by Mrs. Appell the Board unanimously approved the following items by Consent:

1. DOE – 01. Approval of No objection to the abandonment of the right-of-way for a parcel of land being in Government Lot 1, Section 6, Township 66 South, Range 33, East, Key Vaca, Little Venice No. 1, Monroe County, Florida according to the Plat thereof, as recorded in Plat Book 3, at Page 7, of the Public Records of Monroe County, Florida. The FKAA has facilities located within the area of requested right-of-way abandonment and owner has agreed to grant FKAA an easement.

REGULAR AGENDA ITEMS

EXECUTIVE DEPARTMENT

EO-01. EXECUTIVE DIRECTOR’S REPORT

The Board accepted the Executive Director’s Report with additional comments as presented.

Budget Presentation:

Mr. Shelby reported that staff will be presenting the proposed upcoming budget to the Key West Chamber of Commerce on July 19th as part of their governmental budget review.

Consumer Price Index for June:

Mr. Shelby advised that The Consumer Price Index that will be applied to user rates and salaries will be published on Friday. He added that staff will update the budget and discuss with the Board at the next meeting.

EO-02. APPROVAL OF SELECTION OF TIDAL BASIN GOVERNMENTAL CONSULTING FOR FEMA PROGRAM CONSULTING SERVICES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO BEGIN CONTRACT NEGOTIATIONS

On recommendation of Mr. Veliz and motion of Mr. Mulick, seconded by Mrs. Appell, the Board approved selection of Tidal Basin Governmental Consulting for FEMA Program Consulting Services and authorize the Executive Director to begin contract negotiations.

EO-03. APPROVAL OF RANKING OF QUALIFIED FIRMS FOR PROJECT #7068-22, "POST HURRICANE/DISASTER RECOVERY DAMAGE ASSESSMENT," AND AUTHORIZE TO BEGIN CONTRACT NEGOTIATIONS

On recommendation of Mr. Veliz and motion of Mr. Mulick, seconded by Mrs. Appell, the Board approved of ranking of qualified firms for Project #7068-22, "Post Hurricane/Disaster Recovery Damage Assessment," and authorize to begin contract negotiations.

DIVISION OF ADMINISTRATION

DOA-01. MID-MONTH FINANCIAL REVIEW

Mr. Shelby reported that closing the month of June preliminary figures indicate that metered revenue for June 2022 is approximately \$662,347 less than June 2021. He added that total cash balance is \$80.2 million.

DIVISION OF CAPITAL PROJECTS

DOCP-01. UPDATE ON MAJOR CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

Mr. Hackworth presented an update on the following projects:

- Islamorada Transmission
- Kermit H. Lewin R.O.
- Kermit H. Lewin Generator Facility

DOCP-02. APPROVAL OF THE PURCHASE OF 22,000 LF OF STEEL TRANSMISSION MAIN PIPE AND ASSOCIATED FITTINGS FROM AMERICAN CAST IRON PIPE COMPANY (\$4,953,240.00.)

On recommendation of Mr. Hackworth and motion of Ms. Higgins, seconded by Mr. Mulick, the Board approved the purchase of 22,000 LF of steel transmission main pipe and associated fittings from American Cast Iron Pipe Company in the amount of \$4,953,240.00.

Mr. Toppino asked what the plan is to limit traffic disruptions on US 1 while the project is underway.

Mr. Veliz advised that staff is in talks with the sheriff's office and FDOT to design an impactful public outreach plan to help alleviate US 1 traffic issues that may be caused by this project.

Ms. Higgins asked how long the project was expected to last.

Mr. Hackworth advised approximately 2 years.

DOCP-03. APPROVAL OF SELECTION OF ARDURRA FOR PROFESSIONAL ENGINEERING SERVICES FOR THE C-111 CANAL SUBAQUEOUS CROSSING AND AUTHORIZE CONTRACT NEGOTIATIONS

On recommendation of Mr. Hackworth and motion of Ms. Higgins, seconded by Mrs. Appell, the Board approved selection of Ardurra for professional engineering services for the C-111 Canal Subaqueous Crossing and authorize contract negotiations.

DOCP-04. APPROVAL OF SELECTION OF CPH INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE KEY WEST TERMINUS TRANSMISSION MAIN REPLACEMENT AND AUTHORIZE CONTRACT NEGOTIATIONS

On recommendation of Mr. Hackworth and motion of Mrs. Appell, seconded by Ms. Higgins, the Board approved selection of CPH Inc. for professional engineering services for the Key West Terminus transmission main replacement and authorize contract negotiations.

DOCP-05. APPROVAL OF SELECTION OF WADE TRIM FOR PROFESSIONAL ENGINEERING SERVICES FOR THE KNIGHTS KEY MARATHON TRANSMISSION MAIN REPLACEMENT AND AUTHORIZE CONTRACT NEGOTIATIONS

On recommendation of Mr. Hackworth and motion of Ms. Higgins, seconded by Mrs. Appell, the Board approved selection of Wade Trim for professional engineering services for the Knights Key Marathon transmission main replacement and authorize contract negotiations.

DOCP-06. APPROVAL OF SELECTION OF CAROLLO ENGINEERS FOR PROFESSIONAL ENGINEERING SERVICES FOR THE OCEAN REEF TRANSMISSION MAIN REPLACEMENT AND AUTHORIZE CONTRACT NEGOTIATIONS

On recommendation of Mr. Hackworth and motion of Ms. Higgins, seconded by Mrs. Appell, the Board approved selection of Carollo Engineers for professional engineering services for the Ocean Reef transmission main replacement and authorize contract negotiations.

DOCP-07. APPROVAL OF SELECTION OF ARDURRA FOR PROFESSIONAL ENGINEERING SERVICES FOR THE SNAKE CREEK TRANSMISSION MAIN SUBAQUEOUS CROSSING AND AUTHORIZE CONTRACT NEGOTIATIONS

On recommendation of Mr. Hackworth and motion of Mr. Mulick, seconded by Ms. Higgins, the Board approved selection of Ardurra for professional engineering services for the Snake Creek transmission main subaqueous crossing and authorize contract negotiations.

DIVISION OF WATER

DOW-01. APPROVAL OF THE PURCHASE OF NEW VEHICLES FROM DUVAL FORD THROUGH THE FLORIDA SHERRIFF'S ASSOCIATION CONTRACT FSA20-VEH18.0/FSA20-VEL28.0 (IN THE ESTIMATED AMOUNT OF \$1,136,000.00)

On recommendation of Mr. Veliz and motion of Mrs. Appell, seconded by Ms. Higgins, the Board approved the purchase of new vehicles from Duval Ford through the Florida Sherriff's Association Contract FSA20-VEH18.0/FSA20-VEL28.0 in the estimated amount of \$1,136,000.00.

BOD-01. BOARD OF DIRECTORS DISCUSSION
(SPONSOR: J. ROBERT DEAN)

ADJOURNMENT

With there being no further business, the meeting was adjourned at 11:51 a.m.



FLORIDA KEYS AQUEDUCT AUTHORITY

By: 
J. Robert Dean, Chairman

Attest:


Antoinette M. Appell Secretary/Treasurer

ATTENDANCE

BOARD MEMBERS

J. Robert Dean
Richard Toppino (virtually)
Antoinette M. Appell
Cara Higgins
Nicholas W. Mulick

FCAA STAFF

Kerry Shelby	Krystal Waldner
Greg Veliz	Randy Acevedo
Pam Albury	Maghan Barber
Robert T. Feldman	Christina Ortiz
David Hackworth	

MEMBERS OF THE PUBLIC

Coleman McCain