

**MINUTES OF REGULAR MEETING
OF THE
BOARD OF DIRECTORS
FLORIDA KEYS AQUEDUCT AUTHORITY**

HELD ON

APRIL 12, 2022

**Florida Keys Aqueduct Authority
1100 Kennedy Drive
Key West, Florida 33040**

11:00 A.M.

The following MEMBERS were present:

J. Robert Dean.	Chairman
Richard J. Toppino.	Vice-Chairman
Antoinette M. Appell.	Secretary/Treasurer
Cara Higgins.	Member
Nicholas W. Mulick.	Member
Kerry Shelby.	Executive Director
Greg Veliz.	Deputy Executive Director
Robert T. Feldman.	General Counsel
Timothy Esquinaldo.	Internal Auditor
Cindy Kondziela.	Director of Finance
David Hackworth.	Director of Capital Projects
Jolynn Reynolds.	Director of Engineering
Peter Gomez.	Director of Water Operations
Jay Miller.	Director of Wastewater Operations

A LIST OF ATTENDANCE IS RETAINED WITH THE PERMANENT RECORD OF THIS MEETING.

REGULAR MEETING

The Regular Meeting was called to order by Chairman Dean at 11:00 a.m.

Pam Albury presented the invocation and Chairman Dean led the Pledge of Allegiance.

SERVICE AWARDS

Aaron Anker	Garage Mechanic B	10 Years of Service
Silvio Jarquin	Journeyman Electrician	10 Years of Service
Mairim Perez	Account Rec. Spec.	10 Years of Service

APPROVAL OF MINUTES

On motion of Mrs. Appell, seconded by Mr. Mulick, the Board unanimously approved the Minutes from the Regular Board Meeting on March 29, 2022, as presented.

Mr. Feldman advised that Consent Agenda Item OOC-01 was moved to the Regular Agenda.

Ms. Higgins declared a conflict of interest on items OOC-01 and EO-02 on the Regular Agenda.

APPROVAL OF AGENDA

By consensus, the Board unanimously approved Agenda.

CONSENT AGENDA WATER /WASTEWATER

On motion of Mr. Toppino, seconded by Mrs. Appell the Board unanimously approved the following items by Consent:

2. DOE – 01. Approval of No objection to portion of right-of-way being east of and adjacent to the Easterly line of Lot 10, Block 7 and west of and adjacent to the Westerly line of Lots 11, 12, Block 7 “Cross Key Waterway Estates Section Three”.

REGULAR AGENDA ITEMS

OFFICE OF COUNSEL

**OOO-01. APPROVAL OF PAYMENT TO ALLEN, NORTON & BLUE, P.A. FOR
FEBRUARY 2022 (\$11,437.50)**

On recommendation of Mr. Feldman and motion of Ms. Appell, seconded by Mr. Toppino, the Board approved payment to Allen, Norton & Blue, P.A. for February 2022 in the amount of \$11,437.50.

EXECUTIVE DEPARTMENT

EO-01. EXECUTIVE DIRECTOR'S REPORT

The Board accepted the Executive Director's Report with additional comments as presented.

Construction Update:

Mr. Shelby reported that crews will be working on United Street in Key West over the next few months replacing distribution mains. He added that crews will also be working on final tie-ins for the joint project with the City of Key West on Green, Front, Simonton streets.

Kermit H. Lewin Reverse Osmosis Plant Construction Camera:

Mr. Shelby reported that a link has been established on fkaa.com for a construction camera to enable the public to monitor the construction of the new Kermit H. Lewin Reverse Osmosis Plant on Stock Island.

EO-02. APPROVAL OF TUITION REIMBURSEMENT FOR MBA IN MASTER OF PUBLIC ADMINISTRATION FOR JOLYNN REYNOLDS, DIRECTOR OF ENGINEERING

On recommendation of Mr. Shelby and motion of Ms. Appell, seconded by Mr. Mulick, the Board approved tuition reimbursement for MBA in Master of Public Administration for Jolynn Reynolds, Director of Engineering.

EO-03. APPROVAL OF TUITION REIMBURSEMENT FOR MASTER OF BUSINESS ADMINISTRATION (MBA), CONCENTRATION IN PROJECT MANAGEMENT, FOR JENNIFER FERNANDEZ, APPLICATIONS SUPPORT LEAD/DATABASE ANALYST

On recommendation of Mr. Shelby and motion of Mr. Mulick, seconded by Mrs. Appell, the Board approved tuition reimbursement for Master of Business Administration (MBA), concentration in Project Management, for Jennifer Fernandez, Applications Support Lead/Database Analyst.

DIVISION OF ADMINISTRATION

DOA-01. MID-MONTH FINANCIAL UPDATE

Ms. Kondziela reported that total cash balance as of yesterday was \$81.2 million and that during the first 11 days in April 176 checks were issued totaling \$1.5 million.

DOA-02. APPROVAL OF RENEWAL OF FKAA'S FLOOD INSURANCE POLICIES THROUGH THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) FOR POLICIES EFFECTIVE 4/27/22-23 (ESTIMATED PREMIUM OF \$72,714.00)

On recommendation of Ms. Kondziela and motion of Mrs. Appell, seconded by Mr. Toppino, the Board approved renewal of FKAA's flood insurance policies through the National Flood Insurance Program (NFIP) for policies effective 4/27/22-23 in the estimated premium of \$72,714.00.

DIVISION OF CAPITAL PROJECTS

DOCP-01. APPROVAL OF AWARD OF CONTRACT FOR FKAA PROJECT 3237- "STOCK ISLAND RO GENERATOR FACILITY" TO REYNOLDS CONSTRUCTION OF FLORIDA, LLC (\$7,977,000.)

On recommendation of Mr. Hackworth and motion of Mr. Mulick, seconded by Mrs. Appell, the Board approved award of contract for FKAA Project 3237- "Stock Island RO Generator Facility" to Reynolds Construction of Florida, LLC in the amount of \$7,977,000.

Ms. Higgins declared a conflict of interest on DOCP-01 on the Regular Agenda.

DIVISION OF WATER

DOW-01. APPROVAL OF AWARD BID #FKAA-IFB-0013-22, TWO-YEAR CONTRACT FOR THE REMOVAL OF LIME SLUDGE FROM THE J. ROBERT DEAN WTP TO AUSTIN TUPLER TRUCKING, INC. AT A COST OF \$69.00 PER CUBIC YARD (ESTIMATED TOTAL OF \$3,312,000.00)

On recommendation of Mr. Veliz and motion of Mr. Toppino, seconded by Ms. Higgins, the Board approved award Bid #FKAA-IFB-0013-22, Two-Year Contract for the removal of Lime Sludge from the J. Robert Dean WTP to Austin Tupler Trucking, Inc. at a cost of \$69.00 per cubic yard in the estimated total of \$3,312,000.00.

Mr. Mulick asked if this was for the removal of sludge currently onsite or to establish an ongoing contract.

Mr. Veliz advised to establish an ongoing contract. He added that the sludge that had accumulated over a 2-year period has been removed and that this ongoing contract will prevent the build-up from recurring.

BOARD OF DIRECTORS

BOD-01. BOARD OF DIRECTORS DISCUSSION (SPONSOR: J. ROBERT DEAN)

Ms. Higgins asked that staff provide the information that was requested during the Labor Committee Meeting prior to the next meeting so that she can provide the Board with a report and allow time for discussion regarding the topics.

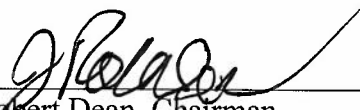
Mr. Shelby advised that staff would provide the information prior to the next meeting.

ADJOURNMENT

With there being no further business, the meeting was adjourned at 11:23 a.m.

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FLORIDA KEYS AQUEDUCT AUTHORITY

By: 

J. Robert Dean, Chairman

Attest:



Antoinette M. Appell Secretary/Treasurer

ATTENDANCE

BOARD MEMBERS

J. Robert Dean
Richard Toppino
Antoinette M. Appell
Cara Higgins
Nicholas W. Mulick

FCAA STAFF

Kerry Shelby	Krystal Waldner
Greg Veliz	Randy Acevedo
Tim Esquinaldo	Jay Miller
Pam Albury	Cindy Kondziela
Robert T. Feldman	George Wallace
Jolynn Reynolds	David Hackworth
Christina Ortiz	Peter Gomez
Mairim Perez	Diancy Fundora
Amanda Malott	Lisa Milo
Sotey Jackson	Venda Storr
Zayli Mayor	Karla Garcia
Lauren Wells	Silvio Jarquin
Reyner Lopez	

MEMBERS OF THE PUBLIC

Elliot Wells
Joe Pappadakis