

MINUTES OF REGULAR MEETING
OF THE
BOARD OF DIRECTORS
FLORIDA KEYS AQUEDUCT AUTHORITY

HELD ON

MARCH 8, 2022

Florida Keys Aqueduct Authority
1100 Kennedy Drive
Key West, Florida 33040

11:00 A.M.

The following MEMBERS were present:

J. Robert Dean.	Chairman
Richard J. Toppino.	Vice-Chairman
Antoinette M. Appell.	Secretary/Treasurer
Cara Higgins.	Member
Nicholas W. Mulick.	Member
Kerry Shelby.	Executive Director
Greg Veliz.	Deputy Executive Director
Robert T. Feldman.	General Counsel
Timothy Esquinaldo.	Internal Auditor
Cindy Kondziela.	Director of Finance
David Hackworth.	Director of Capital Projects
Jolynn Reynolds.	Director of Engineering
Peter Gomez.	Director of Water Operations
Jay Miller.	Director of Wastewater Operations

A LIST OF ATTENDANCE IS RETAINED WITH THE PERMANENT RECORD OF THIS MEETING.

REGULAR MEETING

The Regular Meeting was called to order by Chairman Dean at 11:00 a.m.
Pam Albury presented the invocation and Chairman Dean led the Pledge of Allegiance.

EMPLOYEE AWARDS

EMPLOYEE SERVICE AWARD

Tara Davila HR Benefits & Risk Manager 30 Years of Service

EMPLOYEE OF THE YEAR

Matthew Mansueto

RETIREMENT

Sue Reich 28 Years of Service

APPROVAL OF MINUTES

On motion of Ms. Higgins, seconded by Mrs. Appell, the Board unanimously approved the Minutes from the Regular Board Meeting on February 22, 2022, as presented.

APPROVAL OF AGENDA

By consensus, the Board unanimously approved Agenda.

CONSENT AGENDA WATER /WASTEWATER

On motion of Ms. Higgins, the Board unanimously approved the following items by Consent:

1. OOC – 01. Approval of payment to Lewis, Longman & Walker for professional services rendered and expenses incurred for the month of January 2022 regarding potential administrative challenge of Florida Power & Light's NPDES Permit for Turkey Point Cooling Canal System (\$434.00)
2. DOE – 01. Approval of Cityworks Server AMS Premium Enterprise License Agreement (ELA) (annual maintenance of \$63,000.)

Mr. Toppino declared a conflict of interest on item DOCP-03 on the Regular Agenda.

Mr. Feldman advised that Mr. Mulick is attending today's meeting via zoom and per the Florida Statue Sunshine Law he can participate but is unable to vote as a quorum is present.

Mr. Mulick concurred

REGULAR AGENDA ITEMS

EXECUTIVE DEPARTMENT

EO-01. EXECUTIVE DIRECTOR'S REPORT

The Board accepted the Executive Director's Report with additional comments as presented.

Legislative Update:

Mr. Shelby reported that the state legislation is still in session and is scheduled to adjourn on Friday if the budget is agreed upon by this evening. He advised that the Authority's lobbyist remain cautiously optimistic that the Authority will receive funding through these budgets.

Nuclear Regulatory Commission Reversal on Turkey Point Plant Permit:

Mr. Shelby reported that last Monday the Nuclear Regulatory Commission reversed its proposed extension of FPL's Turkey Point operating license through 2052 and ordered the utility to perform an updated environmental assessment. He advised that the current permit is set to expire in 2032.

Grant Funding and Appropriations Update:

Mr. Shelby presented a summary of grants and appropriations received or pending since 2020.

A copy of the summary is attached and part of the record.

OFFICE OF COUNSEL

OOC-01. APPROVAL OF RESOLUTION #22-03 AND THE INTERLOCAL AGREEMENT BETWEEN THE AUTHORITY AND THE CITY OF KEY WEST (CITY) TO ACCEPT SUFFICIENT WASTEWATER FLOW FROM THE AUTHORITY BIG COPPITT SERVICE AREA FOR THE TERM OF TWENTY 20 YEARS (\$1,082,969.)

On recommendation of Mr. Feldman and motion of Ms. Higgins, seconded by Mr. Toppino, the Board approved Resolution #22-03 and the Interlocal Agreement between the

Authority and the City of Key West (City) to accept sufficient wastewater flow from the Authority Big Coppitt service area for the term of twenty 20 years in the total amount of \$1,082,969.

DIVISION OF ADMINISTRATION

DOA-01. MID-MONTH FINANCIAL UPDATE

Ms. Kondziela reported that total cash balance as of yesterday was \$84.4 million and 197 checks were issued in the first seven days of March approximately totaling \$1.6 million.

DOA-02. APPROVAL OF AWARD CONTRACTS FOR PROPERTY, BOILER & MACHINERY AND CRIME TO ARTHUR J. GALLAGHER & CO. FOR 3/31/22-23 (COMBINED ESTIMATED PREMIUM OF \$1,286,571.)

On recommendation of Ms. Kondziela and motion of Mr. Toppino, seconded by Mrs. Appell, the Board approved to Award Contracts for Property, Boiler & Machinery and Crime to Arthur J. Gallagher & Co. for 3/31/22-23 in the combined estimated premium of \$1,286,571.

DIVISION OF CAPITAL PROJECTS

DOCP-01. UPDATE ON MAJOR CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

Mr. Hackworth presented an update on the following projects:

- The New Kermit H. Lewin RO Facility
- Islamorada Transmission Main
- SIRO Generators

DOCP-02. APPROVAL OF AWARD OF CONTRACT TO BAXTER WOODMAN FOR DESIGN, BIDDING, AND CONSTRUCTION PHASE SERVICES FOR THE BIG COPPITT WASTEWATER TRANSMISSION SYSTEM IMPROVEMENTS (FCAA PROJECT 4090-21) (\$378,424.80)

On recommendation of Mr. Hackworth and motion of Ms. Higgins, seconded by Mrs. Appell, the Board approved award of contract to Baxter Woodman for design, bidding, and construction phase services for the Big Coppitt Wastewater Transmission System Improvements (FCAA Project 4090-21) in the amount of \$378,424.80.

DOCP-03. APPROVAL OF BUDGET AMENDMENT FOR PROJECT #2358-21 FRONT AND WHITEHEAD DISTRIBUTION UPGRADE IN THE AMOUNT OF (\$150,332.36) TO INCREASE THE TOTAL PROJECT BUDGET TO \$1,050,332.36

On recommendation of Mr. Hackworth and motion of Mrs. Appell, seconded by Ms. Higgins, the Board approved budget amendment for Project #2358-21 Front and Whitehead

Distribution Upgrade in the amount of \$150,332.36 to increase the total project budget to \$1,050,332.36.

BOARD OF DIRECTORS

BOD-01. BOARD OF DIRECTORS DISCUSSION
(SPONSOR: J. ROBERT DEAN)


Ms. Higgins asked if the meeting scheduled for March 22nd would be rescheduled.

Staff advised that we would know later today and will let the Board know as soon as confirmed.

ADJOURNMENT

With there being no further business, the meeting was adjourned at 11:27 a.m.

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FLORIDA KEYS AQUEDUCT AUTHORITY

By: 
J. Robert Dean, Chairman

Attest:


Antoinette M. Appell Secretary/Treasurer

ATTENDANCE

BOARD MEMBERS

J. Robert Dean
Richard Toppino
Antoinette M. Appell
Cara Higgins
Nicholas W. Mulick

FKAA STAFF

Kerry Shelby	Greg Veliz	Venda Storr
Tim Esquinaldo	Peter Gomez	Lynese Mariscal
David Hackworth	Pam Albury	Lisa Milo
Robert T. Feldman	Krystal Waldner	Lauren Wells
Jolynn Reynolds	Randy Acevedo	Karla Hernandez
Cindy Kondziela	Jay Miller	Amanda Malott
George Wallace	Tara Davila	Miarim Perez
Ariel Sanchez	Heather Arencibia	Melinda Rodriguez
Cheryl Sargent	Natalie Allen	Dayana Falcon
Matt Mansueto	Sue Reich	Danielle Mendez
Jose Perez	Rosa Pujol	Brittany Dudley
Teri Veliz	Deanna Esquinaldo	Carla Southcott
Dana Vega	Lisette Ramas	Danielle Mendez
Olivia Reyes		

MEMBERS OF THE PUBLIC

Joe Pappadakis

Awarded

Administering Agency	Program	Project Name	Award	Remaining Costs	Total Project	
					Costs	Award Year
Florida Department of Economic Opportunity	CDBG-Mit 2020	Stock Island Reverse Osmosis Facility	30,678,750	18,281,250	48,960,000	2020
Florida Division of Emergency Management	CDBG-DR 2020	Stock Island Reverse Osmosis Facility, Generator	6,882,000	3,118,000	10,000,000	2020
Florida Department of Environmental Protection	Appropriations request	J. Robert Dean WTP Emergency Standby Power System Repair and Hardening	994,792	4,405,208	5,400,000	2021
Florida Department of Environmental Protection	2021 FRCP Resiliency Grant	Transmission Main	17,500,000	17,500,000	35,000,000	2022
Totals:			\$ 56,055,542	\$ 43,304,458	\$ 99,360,000	

Pending

Administering Agency	Program	Project Name	Request	Match	Total	Status	Date
							Date
Florida Division of Emergency Management	HMGP-COVID-19 Grant	Lower Keys Wastewater Floodproofing Adaptation Project	964,800	733,600	241,200	Under State Review	2/22/2022
Florida Department of Environmental Protection	FRCP Resiliency Grant	Flamingo Isle Sea Level Rise Adaptation Distribution System Replacement Project	606,656	602,656	1,209,312	Submitted	9/1/2021
Florida Department of Environmental Protection	2022 FRCP Resiliency Grant	Transmission Main	20,000,000	20,000,000	20,000,000	Pending submission	3/1/2022
Totals:			\$ 21,571,456	\$ 21,326,256	\$ 21,450,512		