

**MINUTES OF VIRTUAL COVID-19 STATUS UPDATE**

**OF THE**

**BOARD OF DIRECTORS**

**FLORIDA KEYS AQUEDUCT AUTHORITY**

**HELD ON**

**JANUARY 8, 2021**

**PUBLIC MAY JOIN MEETING AT URL:**

<https://us02web.zoom.us/j/81998853628>

Meeting ID: 819 9885 3628

**OR VIA PHONE:**

1 (646) 558- 8656

Meeting ID: 819 9885 3628

**11:00 A.M.**

The following MEMBERS were present:

J. Robert Dean. . . . . Chairman  
Richard J. Toppino. . . . . Vice-Chairman  
David C. Ritz. . . . . Secretary/Treasurer  
Antoinette M. Appell. . . . . Member  
Cara Higgins. . . . . Member  
  
Kerry Shelby. . . . . Acting Executive Director  
Robert T. Feldman. . . . . General Counsel  
Timothy Esquinaldo. . . . . Internal Auditor  
Jolynn Reynolds. . . . . Director of Engineering  
Peter Gomez. . . . . Director of Water Ops.  
Jay Miller. . . . . Director of Wastewater Ops.

A LIST OF ATTENDANCE IS RETAINED WITH THE PERMANENT RECORD OF THIS MEETING.

## **COVID-19 STATUS CALL**

The Meeting was called to order by Chairman Dean at 11:00 a.m.

Pam Albury presented the roll call.

## **AGENDA**

### **Latest Information and Response**

Mr. Shelby reported that there is one active case of an employee with COVID-19. He added that there has been a total of eighteen (18) positive cases of employees testing positive for COVID at the FKAA.

Mr. Shelby reported that the BIOBOT testing has continued at the WW Cudjoe Regional service areas. He explained that the data being collected is not being utilized and is costing approximately \$1,000 a month. He recommended that the BIOBOT testing be halted for now and resumed when and if the data can be of use.

### **Status of Major Projects**

Mr. Shelby reported that construction remains ahead of schedule for the New Joe Pinder Administration Building. Mr. Shelby advised that the first-floor infrastructure is in place.

Mr. Shelby reported that the design phase continues for the New Kermit H. Lewin R.O. and is anticipated to be completed in June 2021.

### **Current Financial Status**

Mr. Shelby reported that the first quarter of the fiscal year is consistent to last year. He advised that delinquency numbers remain within the normal level.

### **Additional Comments**

Chairman Dean asked the Board if they would like the weekly virtual COVID-19 Status Update Calls to continue into 2021. By consensus, the Board advised yes.

Chairman Dean advised that he and Mr. Feldman would be meeting with Mr. Shelby to discuss his contract. Chairman Dean explained that if the Board agreed he would like the contract placed on January Board Meeting agenda. By consensus, the Board concurred.

**ADJOURNMENT**

With there being no further business, the meeting was adjourned at 11:18 a.m.

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FLORIDA KEYS AQUEDUCT AUTHORITY

By:   
J. Robert Dean, Chairman

Attest:

  
David C. Ritz, Secretary/Treasurer

ATTENDANCE

BOARD MEMBERS

J. Robert Dean  
Richard Toppino  
David C. Ritz  
Antoinette M. Appell  
Cara Higgins

FCAA STAFF

|                    |                  |
|--------------------|------------------|
| Tim Esquinaldo     | Bob Feldman      |
| Randy Acevedo      | Jolynn Reynolds  |
| Kerry Shelby       | Karen Rodriguez  |
| Deanna Esquinaldo  | Peter Gomez      |
| Julie Cheon        | Cindy Kondziela  |
| Jay Miller         | Bubba Osterhoudt |
| Pam Albury         | Maghan Barber    |
| Mary Anne Clothier | Manual Castillo  |
| William Bastian    |                  |

MEMBERS OF THE PUBLIC

Tom Pope